



**STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES**

CITIZENS PLAZA BUILDING
400 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1403

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BILL HASLAM
GOVERNOR

DANIELLE W. BARNES
COMMISSIONER

Certified Mail - Return Receipt # 70170660000035705814

February 20, 2018

Mrs. Mentha White, Executive Director
Mr. Quinton White, President/Administrator
The Hand That Gives Foundation, Inc.
567 Lester Street
Memphis, Tennessee 38112

**RE: Notice of Termination for Summer Food Services Program (SFSP) Agreement
Number 00-087**

Dear Mrs and Mr White:

This letter serves as notice that the Tennessee Department of Human Services ("Department") is terminating the Summer Food Service Program (SFSP) agreement The Hand That Gives Foundation, Inc., Mentha White, Executive Director and Quinton White, President/Administrator (collectively, "Sponsor"). The action in this letter is based on the Sponsor's failure to provide a Corrective Action Plan and submission of the over-payment from the Serious Deficiency Notice dated October 27, 2017. The authorization for this action is found in Paragraph 1.e. of your FFY 2016 SFSP Provider Agreement and in the SFSP regulations at 7 C.F.R. § 225.11(c).

On October 27, 2017, the Department of Human Services ("Department") sent you a Notice of Serious Deficiency. The notice outlined the following:

- Records were not readily available and were not maintained at approved site address
- The number of meals reported for reimbursement was incorrect
- Meal count sheets were not available for two sites that meals were claimed for reimbursement
- Meal count sheets were not signed or contained photocopied signatures
- The Sponsor over stated and claimed more meals as served than what we observed
- Lunch meals served did not meet USDA meal pattern requirements

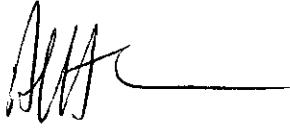
- Meal counts were not taken correctly
- Meal count sheets did not identify the meal type being served
- The Sponsor did not serve all meal components at the same time as unitized meals to participants
- The Sponsor overstated the number of meals served for which the claimed meals exceeded the feeding site's approved level of meal service
- Meals served outside of feeding sites approved meal service dates
- Observed meals were served outside of approved meal service time
- Participants consumed meals off site
- The meals documented as served exceeded the number of meals documented on the delivery ticket
- Insufficient quantities of milk were purchased
- The days of operation for some sites was incorrect
- Second meals were served to participants before all participants received first meals
- The Sponsor did not prepare or order meals based on the feeding site participation
- The Sponsor did not complete pre-operational site visits for multiple feeding sites
- The Sponsor did not complete first week visits for all approved feeding sites reported on June 2017 claim for reimbursement
- The Sponsor did not provide us with documentation to show that a review of food service operation within the first-four week was conducted at the feeding sites
- The Sponsor did not complete racial/ethnic data forms for any of its operational feeding sites
- The Sponsor did not maintain adequate records to track food inventory
- The Sponsor did not maintain adequate labor records to track labor costs
- The Sponsor did not notify the Health Department of the locations and dates of operation of all sites

These failures resulted in the Department determining that the Sponsor, Mentha White, Executive Director and Quinton White, President/Administrator are seriously deficient in their operation of the SFSP and owe an over-payment to the Department in the amount of **\$48,710.69**, as set forth in the monitoring review. In addition, the responsible individuals were asked to complete a Corrective Action Plan (CAP). The Sponsor and responsible individuals failed to complete a CAP and failed to submit the overpayment due the Department. Accordingly, the Department has determined that the Sponsor, Mentha White, Executive Director and Quinton White, President/Administrator have failed to fully and permanently correct the serious deficiency cited in the Serious Deficiency Notice.

As a result of the Institution's failure to submit an adequate corrective action plan, a Notice of Proposed Termination was issued January 18, 2018. The Institution did not appeal the Notice of Proposed Termination. As a result, the Sponsor's SFSP Provider Agreement is formally terminated as of the date of this notice. The authorization for this action is found in Paragraph 1.e. of your FFY 2016 SFSP Provider Agreement and USDA FNS SFSP regulations at 7 C.F.R. § 225.11(c).

If you have any questions, please feel free to contact Allette Vayda at (615) 313-3769.

Sincerely,

A handwritten signature in black ink, appearing to be 'AV', followed by a long horizontal line extending to the right.

Allette Vayda
Director, CACFP & SFSP

